

# Gledhow Primary School

## Parents' /Carers' Ofsted Meeting Minutes

Date: 10 July 2017 at 7pm

Present: Parents, Staff and Governors of Gledhow Primary School

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### Introduction

Amy Russell, Chair of Governors, introduced the meeting and shared her knowledge of the key issues affecting the school since she joined the Governors in 2013 including:

- 1) A governor-led review of behaviour in 2015/16 which resulted in the implementation of the new behaviour policy.
- 2) Significant changes in senior leadership team & governing body membership during 2016/17
- 3) A governor commissioned review of the teaching provision for children with special educational needs carried out by LCC in December 2016
- 4) A governor commissioned Teaching & Learning Review carried out by LCC in June 2017
- 5) The Ofsted Inspection in July 2017

Mark Trudgill, Headteacher, provided an update on the recent Ofsted inspection and 2016/7 SATs results. The presentation and SAT results are available on the website.

### Questions and Answers

1. **Q:** I have a daughter in Nursery and also have a son in year 1. How is the School going to progress their learning?  
**A:** An 'assessment' document has been included in the New Reception Welcome Pack. Parents are being asked to complete this and tell us what your child is capable of as we do not always see this in the first few weeks as they are getting used to their new surroundings. This is important to enable to ensure we are fully aware of the starting point of all children entering reception. We have also contacted all feeder Nurseries to gain an insight/report on each of the 90 children due to join us, so that we get a clear picture of their capabilities.

Regarding the year 1 to year 2 move, there has been lot more transition meetings, ensuring the teachers have time to discuss each child in detail and fully understand the reports that are being passed from one class to another.

2. **Q:** There are long gaps between the first parent's evening (which is just about how your child has settled) to end of year reports – there is little chance to learn of their ongoing progress. How will this change?

**A:** There are currently two parent's evenings – one in October to discuss how they have settled in and the targets we are hoping they will achieve by the end of the year. The second parent's evening is in February and this sets down their progress year to date. There are an additional 6 assessment points throughout the year. In 2017/18 the parent's evenings will remain in October and February but the assessment points will reduce from 6 to 4 to make these more specific. NFER tests will also show your child's performance and results, which will give you a better idea of how your child is progressing.

**Addendum to Question 2**

*Assessment windows will be in November, February, May and July. Teacher's professional judgement based on a variety of evidence (including on-going assessments and work scrutiny) will determine individual pupil's assessment gradings in Reading, Writing and Maths at each assessment window : Below, W1, W2, W3, At and Above.*

*We have an open door policy for parents at Gledhow who are welcome to discuss their child's progress with teachers at any point in the academic year (including after the assessment windows) by arranging an appointment via the office. End of year academic reports will report on children's attainment against their end of year target in Reading, Writing and Maths.*

*The October 2017 parents' evening will be focused on how well children have settled into class and which objectives the children need to focus on to progress their learning – and Maths and English books will be available to parents. The February 2018 parents' evening will be focused on what the children need to achieve in their learning to be 'on track' to meet the end of year expectations by July - books again will be available. Parents will have a further opportunity in July to discuss their child's report with their class teacher.*

*NFER means National Federation for Educational Research. NFER Tests and Assessments provide standardised and age-standardised scores which have been nationally benchmarked with a large representative sample.*

*In particular, the result from the summer NFER Reading or Mathematics tests will contribute to the judgement of whether a pupil is meeting the standards expected in the National Curriculum. NFER summer assessments in Reading and Maths will be used in Y3, Y4 and Y5 at the end of the academic year to 'firm up' assessment judgements.*

3. **Q:** I would like communication on the curriculum and regular information to show what my child is doing in school week on week.

**A:** The school website <https://gledhow.leeds.sch.uk/leeds/primary/gledhow> has a

section on curriculum which then breaks down into subjects – so you can see what your child is being taught week on week. There may be additional information added as the year goes on, so for instance, this last year we undertook a ‘Maths Workshop for Parents’ – this explained to parents what their children would be doing in Maths and how they could help them.

4. **Q:** Mrs Lister, the SENCO is part time and I don't think 3 days is enough support, especially when the School is moving to 3 form entry. Are you going to change this?

**A:** Mark Trudgill responded by stating he will take the comments onboard and whilst, due to budgeting constraints, we can only provide a maternity replacement for Mrs Lister on a like for like basis, our new SENCO, Kam Johal is an experienced SENCO. Over this academic year, as we move to a third year of 3 form entry, we will be monitoring and reviewing the working practices required to implement this role successfully. Should a full time SENCO be required (or two part time SENCO's) then we will aim to build this in the School budget plan for future years. In addition, we have planned more pre and post teaching intervention groups to support the SEN Plan, and we are working to ensure that support for children with additional needs is embedded within all teaching and support practice.

5. **Q:** I think the grading of ‘requires improvement’ is a good thing for Gledhow Primary School. It means that the school will have to make improvement. How will you monitor and evidence the improvements made?

**A:** Amy Russell advised that improvements will be tracked via the School Improvement Plan monitored at Governors' Meetings. Outcomes of these monitoring arrangements will be communicated to parents more regularly via Governor newsletters.

6. **Q:** I have sat here for an hour and I have not heard the words – happy, motivated and confident in relation to Gledhow's pupils. I have only heard the School will aim to get out children ‘Secondary School ready’ – it's not just about Key Stage 2 results and how academic our children are. What do you say about this?

**A:** Sarah Clayton, a Governor who also teaches in a Secondary School, responded by acknowledging that those things are important and Gledhow Primary School has a strong history of these being visible in the School in the past and will continue to do so. However, it is just as important that your children are ready for their next school experience and for this they need to achieve. When children are challenged and achieve, they are happy, motivated and confident – these go hand in hand. Amy Russell pointed out that the School Improvement Plan would include a number of targets which are less academically focused in recognition of the importance Gledhow places on their role in developing confident, happy children.

7. **Q:** You've talked a lot about the positives of the Ofsted Report but that said, the Year 1 children are behind and my child is in year 1. What are you going to do to make sure these children catch up and how will I know you are doing what you say

you are doing, without waiting to the end of the year to find out?

**A:** Amy Russell advised that the School Improvement Plan and the Teaching & Learning Review Plan will be shared on the School Website so that the parents can see the actions agreed and the timescales. Sarah Clayton advised that she was part of the Teaching & Learning Committee and she will be scrutinising the data and we will make sure that the key classes are being challenged and are progressing to ensure they catch up. Lisa Seton also added that as a result of the Ofsted Action Plan, HMI will come in and do checks at mid-way points. We will be observed throughout – it won't be a case of waiting for Ofsted to come in again in about 2 years' time. The HMI reviews are often more challenging than Ofsted themselves and will be circulated to parents via the website.

It was noted by a number of parents that the meeting had been helpful, and further meetings would be welcomed. It was agreed that further parent meetings would be arranged in the future.

Amy Russell drew the meeting to a close and thanked the teaching and support staff for their continued hard work. She also thanked the PSA for all their fantastic efforts in fundraising this year, particularly for creating the amazing new school Library.